

At 4:49 pm Councilor Dowdle made a Motion to enter Executive Session to discuss a matter of litigation with Fire Department Union.

Seconded by Councilor Ensel

Roll call: Councilors Armstrong, Dowdle, Ensel, Kasper

(All voted in the affirmative)

Adjourned: 5:13 pm

Councilor Dowdle stated returning from Executive Session discussed a matter of litigation with Firefighters Union and no decisions were made.

**REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF PLATTSBURGH, NEW YORK**

January 25, 2018

5:30 P.M.

MINUTES

Pledge of Allegiance

(RC)

Present: Mayor Colin Read, Councilors Rachelle Armstrong (W1), Dale Dowdle (W3), Peter Ensel (W4), Becky Kasper (W5)

Absent: Councilors Mike Kelly (W2), Joshua Kretser (W6)

MAYOR'S COMMENTS: Gave a brief update on Underwood Estates community.

Mayor Read issued the following Proclamation:

WHEREAS: February 1-28, 2018, has been designated **Career and Technical Education Month®** by the Association for Career and Technical Education; and

WHEREAS: career and technical education offers students the opportunity to gain the academic, technical and employability skills necessary for true career readiness; and

WHEREAS: students in career and technical education programs participate in authentic, meaningful experiences that improve the quality of their education and increase their engagement and achievement; and

WHEREAS: career and technical education provides students with career exploration opportunities earlier in their educational experience, which enables them to make informed and beneficial decisions about their academic coursework and pursue established programs of study and career pathways; and

WHEREAS: leaders from business and industry nationwide report increasing challenges related to addressing the skills gap and connecting qualified professionals with available careers in critical and growing CTE-related fields, including healthcare, energy, advanced manufacturing, transportation, and information technology; and

WHEREAS: career and technical education prepares students for these and other fulfilling careers by offering integrated programs of study that link secondary and postsecondary education and lead to the attainment of industry-recognized credentials; and

WHEREAS: ensuring that employers have access to a qualified workforce as a crucial step in ensuring productivity among the business and industry communities as well as continued American economic growth and global competitiveness; and

WHEREAS: The **Smith-Hughes Act**, the first act of Congress to provide funding for career and technical education, was signed into law 101 years ago and allows us to celebrate how far CTE has come to become a powerhouse of America's economy;

Now, Therefore, I, Colin L. Read, Mayor of the City of Plattsburgh, New York do hereby proclaim **February 1-28, 2018**, as

Career and Technical Education Month

in the City of Plattsburgh and urge all citizens to become familiar with the services and benefits offered by the career and technical education programs in this community and to support and participate in these programs to enhance their individual skills and productivity.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of the city of Plattsburgh to be affixed.

Done in the City of Plattsburgh, New York this
twenty-fifth day of January in the year Two-Thousand
Eighteen
Mayor Colin L. Read

1. MINUTES OF THE PREVIOUS MEETING:

RESOLVED: That the Minutes of the Regular Meeting of the Common Council held on January 18, 2018 are approved and placed on file among the public records of the City Clerk's Office.

By Councilor Armstrong; Seconded by Councilor Ensel
(All in Favor/opposed)

Roll call: Councilors Armstrong, Dowdle, Ensel, Kasper
(All voted in the affirmative)

2. PAYROLLS OF VARIOUS DEPARTMENTS:

RESOLVED: That the payrolls of the various Departments of the City of Plattsburgh for the week ending January 24, 2018 in the amount of **\$ 130,622.96** are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Dowdle; Seconded by Councilor Armstrong
(All in Favor/opposed)

Roll call: Councilors Armstrong, Dowdle, Ensel, Kasper

(All voted in the affirmative)

3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:

- Report from the Building Inspector's office for the week of January 15-19, 2018
- Report from the Parking Violations Bureau for December 2017
- Minutes from Finance and Budget Committee held on January 18, 2018

RESOLVED: That the reports as listed are hereby ordered received and placed on file among the public records of the City Clerk's Office.

By Councilor Ensel; Seconded by Councilor Kasper

(All in Favor/opposed)

Roll call: Councilors Armstrong, Dowdle, Ensel, Kasper

(All voted in the affirmative)

4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS: None

5. AUDIT OF CLAIMS:

RESOLVED: That the bills Audited by the Common Council for the week ending January 26, 2018 in the amount of \$ 2,153,273.15 are authorized and allowed and the Mayor and City Clerk are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Dowdle; Seconded by Councilor Ensel

(All in Favor/opposed)

Roll call: Councilors Armstrong, Dowdle, Ensel, Kasper

(All voted in the affirmative)

6. PERSONS ADDRESSING COUNCIL ON AGENDA ITEMS ONLY: None

7. OTHER ITEMS:

A. ADOPTION OF LOCAL LAW P-1 OF 2018

RESOLVED: A local law amending Chapter 233 "Streets and Sidewalks," Article V "Removal of Snow and Ice on Public Sidewalks," Sections 233.30 through 233.37 of the City Code of the City of Plattsburgh. This Local Law shall take effect immediately upon approval by the Mayor and filing with the New York Secretary of State. The entire text of which has been distributed to and read by the members of the Common Council, is hereby enacted without the reading thereof and a copy of said local law is made part of the minutes of this meeting.

By Councilor Armstrong; Seconded by Councilor Kasper

Discussion: None

Roll call: Councilors Armstrong, Dowdle, Ensel, Kasper

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

B. RESOLVED: In accordance with the request therefore the Common Council approves accepting funds for EPF Grant for City of Plattsburgh Saranac Street Bridge Project.

RESOLVED: That Colin Read, as Mayor of the City of Plattsburgh, is hereby authorized and directed to accept funds from the New York State Office of Parks, Recreation and Historic Preservation in accordance with the provisions of Title 9 of the Environmental Protection Act of 1993, in an amount not to exceed \$500,000, and enter into and execute a project agreement with the State for such financial assistance to the City of Plattsburgh for the City Of Plattsburgh Saranac Street Bridge Project and, if appropriate, a conservation easement/preservation covenant to the deed of the assisted property.

Motion to Table

By Councilor Kasper; Seconded by Councilor Armstrong

Discussion: None

Roll call: Councilors Armstrong, Dowdle, Ensel, Kasper

(All voted in the affirmative)

ACTION TAKEN: Tabled

Follow up Action: None

C. RESOLVED: In accordance with the request therefore the Common Council restates November 12, 2015 fine structure Article V "Removal of Snow and Ice on Public Sidewalks" §233.37. The entire text of which is made part of the minutes of this meeting.

Section number amended during reading of the resolution from 233.36 to 233.37

By Councilor Armstrong; Seconded by Councilor Dowdle

Discussion: None

Roll call: Councilors Armstrong, Dowdle, Ensel, Kasper

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

D. RESOLVED: In accordance with the request therefore the Common Council restates December 14, 2017 resolution "SCHEDULE OF SNOW REMOVAL COSTS UNDER CHAPTER 233, ARTICLE V OF THE CODE OF THE CITY OF PLATTSBURGH."

Any property owner not compliant with *Article V of the City Code, "Removal of Snow and Ice on Public Sidewalks"* who fails to clear or remove snow and/or ice within 24 hours after public notice of the end of the storm has been announced, which results in a City employee or a City designated independent contractor removing and/or treating the snow or ice shall be subject to the following charges for labor, equipment use, and administrative time and expense. These charges are authorized by Section 233.35 and 233.36 of the Code.

Administrative Fee: \$35.00/event.

Minimum Fee of \$200/event if completed by Machine Removal.

Minimum Fee of \$250/event if completed by Manual Removal.

Additional Fee of \$1.50 per linear foot of sidewalk if over 75 linear feet of sidewalk snow removed by Machine.

Additional Fee of \$1.80 per linear foot of sidewalk if over 75 linear feet of sidewalk snow removed manually.

Motion to waive reading, move resolution and amending sentence from “These charges are authorized by Section 233.35 and 233.36 of the Code” to “These charges are authorized by Section 233.36 of the Code.”

By Councilor Armstrong; Seconded by Councilor Kasper

Discussion: None

Roll call: Councilors Armstrong, Dowdle, Ensel, Kasper

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

8. TRAVEL REQUEST:

A. RESOLVED: In accordance with the request therefore the Common Council approves Building Inspector Joseph McMahon, Housing Inspector Kenneth Primard, Housing Inspector Kyle Burdo and Municipal Code Inspector James Welch to attend the 23rd Annual Northern Adirondack Continuing Education Conference promoting the Code Officials Role as a First Preventer” in Lake Placid, New York from March 5-8, 2018 at a cost not to exceed \$1,140. This codes education conference provides mandatory training hours to retain Code Enforcement Certification.

By Councilor Dowdle; Seconded by Councilor Ensel

Discussion: Yes

Roll call: Councilors Armstrong, Dowdle, Ensel, Kasper

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

B. RESOLVED: In accordance with the request therefore the Common Council approves one Police Department employee to attend “Property Evidence Room Management Training Course” in Utica, New York from February 21-22, 2018. The total cost should not exceed \$386, there is no fee for training and will be expensed out of the budgeted training fund.

By Councilor Dowdle; Seconded by Councilor Ensel

Discussion: None

Roll call: Councilors Armstrong, Dowdle, Ensel, Kasper

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

C. RESOLVED: In accordance with the request therefore the Common Council approves two Fire Department employees to attend “Hazardous Materials Technologies; Sampling, Monitoring and

Detection” in Anniston, Alabama from February 24- March 4, 2018. The total cost should not exceed \$400; all other costs are paid for by NYS Homeland Security and Emergency Services.

By Councilor Kasper; Seconded by Councilor Armstrong

Discussion: Yes

Roll call: Councilors Armstrong, Dowdle, Ensel, Kasper

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

D. RESOLVED: In accordance with the request therefore the Common Council approves one Police Department employee to attend “Employee Assistance Program Supervisor Training and New Coordinator Institute mandatory Training” in Utica, New York from March 12-16, 2018. The total cost should not exceed \$805 training and will be expensed out of the budgeted training fund.

By Councilor Kasper; Seconded by Councilor Armstrong

Discussion: None

Roll call: Councilors Armstrong, Dowdle, Ensel, Kasper

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

9. RESOLUTIONS FOR INITIAL CONSIDERATION: None

10. COUNCILOR/DEPARTMENT CHAIR COMMITTEE REPORTS:

Governance, Strategy, and City Operations- Councilor Armstrong said nothing to report they meet February 1st.

City Infrastructure – Chair Councilor Kasper nothing to report at this time.

Finance and Budget – Councilor Ensel indicated they met last week nothing new to report.

Public Safety – Chair Councilor Dowdle indicated the met tonight, went well and learned a lot.

Plattsburgh Public Library – Chair Councilor Armstrong indicated the meeting was cancelled this week. She will meeting with Library Director next week.

MLD - MLD Board President Councilor Ensel indicated they will be meeting on February 15, 2018 following Council Meeting.

11. NEW BUSINESS AND COUNCILOR REPORTS: None

12. CLOSING PUBLIC COMMENTS ON ANY TOPIC:

Michelle Friedman Director of Career & Technical Education at CV-TEC Division of Champlain Valley Educational Services spoke about CV-TEC and Career and Technical Education Month.

Motion to Adjourn by Councilor Kasper; Seconded by Councilor Armstrong

(RC) Roll call: Councilors Armstrong, Dowdle, Ensel, Kasper

(All voted in the affirmative)

MEETING ADJOURNED: 6:04pm



Colin L. Read, Mayor

41 City Hall Place
Plattsburgh, NY 12901
518 563-7701
518 561-7367 fax
mayor@cityofplattsburgh-ny.gov

January 26, 2018

At a Regular Meeting of the Common Council of the City of Plattsburgh, New York held January 25, 2018, the following was approved:

SCHEDULE OF SNOW REMOVAL COSTS UNDER CHAPTER 233, ARTICLE V OF THE CODE OF THE CITY OF PLATTSBURGH

Any property owner not compliant with *Article V of the City Code, "Removal of Snow and Ice on Public Sidewalks"* who fails to clear or remove snow and/or ice within 24 hours after public notice of the end of the storm has been announced, which results in a City employee or a City designated independent contractor removing and/or treating the snow or ice shall be subject to the following charges for labor, equipment use, and administrative time and expense. These charges are authorized by Section 233.36 of the Code.

Administrative Fee: \$35.00/event.

Minimum Fee of \$200/event if completed by Machine Removal.

Minimum Fee of \$250/event if completed by Manual Removal.

Additional Fee of \$1.50 per linear foot of sidewalk if over 75 linear feet of sidewalk snow removed by Machine.

Additional Fee of \$1.80 per linear foot of sidewalk if over 75 linear feet of sidewalk snow removed Manually.

By Councilor Armstrong; Seconded by Councilor Kasper

Discussion: None

Roll call: Councilors Armstrong, Dowdle, Ensel, Kasper


On Roll Call: All voted in the affirmative

Absent: Councilor Kelly and Kretser

CERTIFIED A TRUE COPY

January 26, 2018

I, Sylvia Parrotte, City Clerk of the City of Plattsburgh, do hereby certify that the preceding resolution was adopted at the Regular meeting of the Common Council of the City of Plattsburgh held on January 25, 2017 and is incorporated in the original minutes of said meeting, and that said resolution has not been altered, amended or revoked and is in full force and effect.


Sylvia Parrotte, City Clerk

At a Regular Meeting of the Common Council of the City of Plattsburgh, New York held, January 25, 2018, the following resolution was adopted.

RESOLVED: In accordance with the request therefore the Common Council approves implementing fine structure Article V "Removal of Snow and Ice on Public Sidewalks" §233.37.

By Councilor Armstrong; Seconded by Councilor Dowdle
Roll Call: Councilors Armstrong, Dowdle, Ensel and Kasper
(All voted in the affirmative)
Absent: Councilor Kelly and Kretser

Fines for Violation of Article V

Any property owner* not compliant with *Article V of the City Code, "Removal of Snow and Ice on Public Sidewalks"* shall be in violation, cited, and upon conviction shall be subject to the fines prescribed herein. The following penalties shall be in addition to snow removal costs in *Article V 233.36*.

Definitions

Tier 1: Residential—2 units or fewer

Tier 2: Commercial—3-10 residential units on a single parcel
Business and Nonprofit—3-10 offices, or comparable structure

Tier 3: Commercial—more than 10 units residential units on a single parcel, or commercial property
Business and Nonprofit—more than 10 offices, or comparable structure

The determination of an offense level will accrue over a 12-month period, and will re-set every 12 months or upon the transfer of the subject property.

Tier 1	Tier 2	Tier 3
1 st offense: \$50	1 st offense \$75	1 st offense \$100
2 nd offense: \$50	2 nd offense \$75	2 nd offense \$100
3 rd offense: \$75	3 rd offense \$100	3 rd offense \$125
4 th offense: \$100	4 th offense \$125	4 th offense \$150
5+ offenses \$200	5+ offenses \$225	5+ offenses \$250

*"Property Owner" as used in this section shall mean and include one or more natural persons, corporations, partnerships, associations, joint stock companies, societies, and all other entities of any kind capable of being fined.

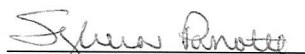
Fine for Violation of Article V, 233.35

Violation of this section shall be punishable by a fine of \$200.00.

CERTIFIED A TRUE COPY

January 26, 2018

I, Sylvia Parrotte, the duly appointed City Clerk of the City of Plattsburgh, do hereby certify that the preceding resolution was adopted at a regular meeting of the Common Council of the City of Plattsburgh held on January 25, 2018, and is incorporated in the original minutes of said meeting, and that said resolution has not been altered, amended or revoked and is in full force and effect.


Sylvia Parrotte, City Clerk